

**Examination Committee Meeting
Tuesday, December 12, 2000
Maine EMS Conference Room, Augusta**

Minutes

Present: J. Vaniotis, E. Ekholm, D. Kinney, D. Gilman, K. Roderick, J. LeBrun, D. Bahr

Absent: R. Doughty

Staff: D. White

1. Call To Order - The meeting was called to order at 9:40 a.m.

A. Introductions - None

B. Assign Timekeeper – E. Ekholm agreed to be the timekeeper.

C. Additions/Deletions to the Agenda - None

2. Minutes – November 14, 2000, meeting minutes - review for acceptance

The minutes of the November 14,, 2000, meeting were reviewed.

Motion: To accept the minutes of the November 14, 2000 meeting (Gilman; Ekholm - motion carries).

3. Old Business

A. Enhanced Intermediate

1. Intermediate Written Exam Revision

The Committee continued work on the revision of the Intermediate written exam to update it to include the drug therapy updates and to base the exam on the current Intermediate Curriculum.

Work continued with the Committee assigning questions to the new subject categories for the written exam. Questions developed by J. Vaniotis were also used to complete subject area requirements.

Upon assignment of all available questions, the written exam was lacking 18 questions. Consensus was to divide up the areas and have each member develop questions and then email them to the other Committee members for critique. It was decided that the final question versions would be due at Maine EMS by 12/21/00.

Assignments were:

Category:	Questions needed:	Author(s):	Number of Questions (each author):
EMS Systems	2	Drexell	3
Medical Terminology	1	Drexell	2
EMS Communications	3	Darrell	4
Infectious Diseases	3	Joanne, Kelly	3
Airway	5	Dan, Dawn	3
Cardiac	4	Erik, Jacky	3

2. Intermediate Practical Exam

J. Vaniotis indicated that this item was included in order to make sure that skillsheets for the Intermediate level were revised for the next exam and for dissemination to students as is the case with other sheets.

The Committee discussed the formatting and equipment requirements for the stations as well as time considerations. **Consensus was that subcutaneous and IV push administration would be included in the Intermediate medication administration station; that the use of a nebulizer would be included in the Airway station; and that each station would have a 20 minute time guide.**

D. White will redo skillsheets and associated materials and forward to Committee members for their review.

4. New Business - None

5. Next Meeting

The next meeting will be held on Tuesday, January 16, 2001, from 9:30 a.m. to 12:30 p.m. at Maine EMS in Augusta.

A. Set Agenda - Next agenda to include:

1. Revision of Intermediate State Written Exam

6. Adjournment - The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Drexell White